

## **Meeting Minutes**

<http://set.lanl.gov/spac/>

**(TA-00, Canyon Complex, Room #168)**

**Date: 2/11/03**

### **Members Present:**

Jerry Foropoulos, NMT-DO  
Sheila Wasfey, HR-ITL  
Bill Robertson, IM-2, Chair  
Tracy Ruscetti, B-2  
Lonnie Theye, NMT-15

Student Representatives Organization  
Shauna Kackley, SA

LANL Representatives  
Danny Valdez, DV  
Omar Wooten, D-2  
Kristine Mack, HSR-4  
Carole Rutten, STB-EPO  
Claire Mizne, STB-EPO  
Pavlo Quintana, OMBUDS  
Margaret Marshall, OEO

The meeting was called to order by Bill R., at 8:30 am.

### **Welcome - Bill**

Weekly meetings have begun. We will keep them to an hour (8:30-9:30).

### **June 10 - SPAC meeting with Students - Group**

Next Tuesday from 10-11:30 am SPAC meets with students at the Physics Auditorium. We will need reps from the different organizations there (Housing, OMBUDS, STB, HR). We won't meet here for our regular meeting.

Today is the Student All-Hands meeting at Physics Auditorium from 2-4pm.

### **LIM Presentation - Bill**

LIM meeting was successful. Managers understood the necessity for student safety. The slides are posted on the SPAC website. The numbers for students at LANL are 400 new students, 1,600 total for the summer, and 2,000 total students for the year. We realize that we can't help all of these students but we are focused especially on the ones from out of town and new students.

### **Student Breakfast with SA June 12 - Group**

We don't know yet how many students will be there. NMT and SA are sponsoring this. This will be from 8-9:30am.

## **Two Extension Requests were discussed.**

### **Extension Process overview and SPAC role - STB-EPO**

This process was updated to make it clearer to the student and mentor as to what is needed in submitting an exception request. This will standardize the format of requests.

A question was asked regarding the length of time of the Post-Bac term and that perhaps one year is not long enough. There are very few 3 month exception requests so it is believed that the one year is appropriate.

### **Student Picnic needs from SPAC – Group**

June 26<sup>th</sup> is the date of this event. Tickets for food are being given out at various student events. There will probably be a door prize for those who bring their tickets.

### **Student Work Hour Restrictions**

June 17th Andrea Palounek will be here to discuss this with us.

### **SA Report - Shauna K.**

The calendar is up. Please check out the SA website. It's been updated and looks great. Student forum is up also. Suggestion was made regarding having a student directory. Shauna will look into this.

Meeting closed at 10 am.

Respectfully submitted,  
Sheila Wasfey, Historian Team

## **Current and Outstanding Action Items**

### **From 5/6/03 Meeting:**

Put the rev date on the SPAC brochure.  
Hold a SPAC Retreat?